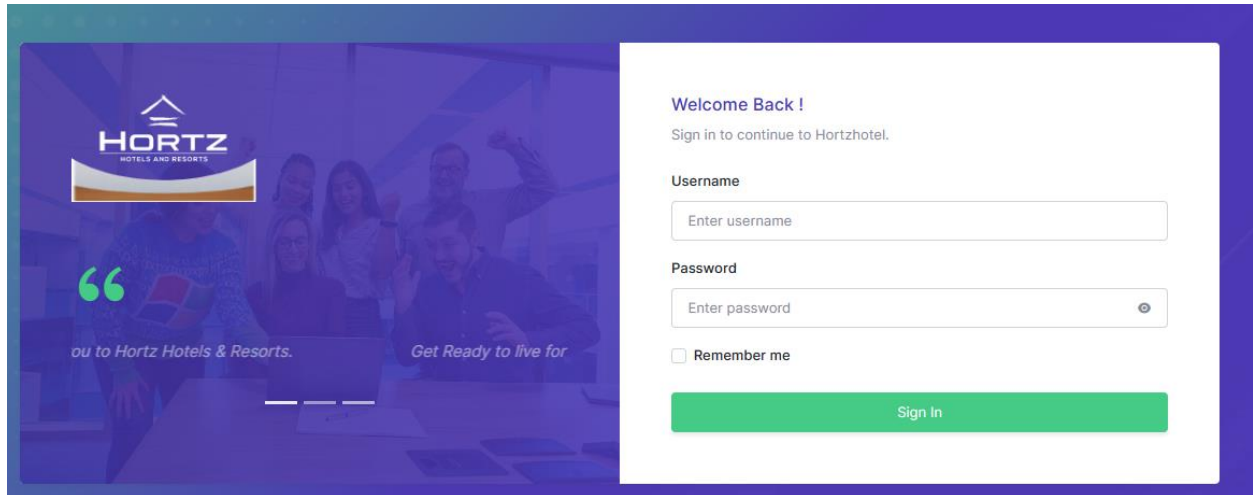


1. Account Layout

1.1 Log in.

This section serves as the key to accessing the system. As security measure in using the system, the administrator should login first using the default username and password provided. A display message will prompt for every successful and failed login attempt.

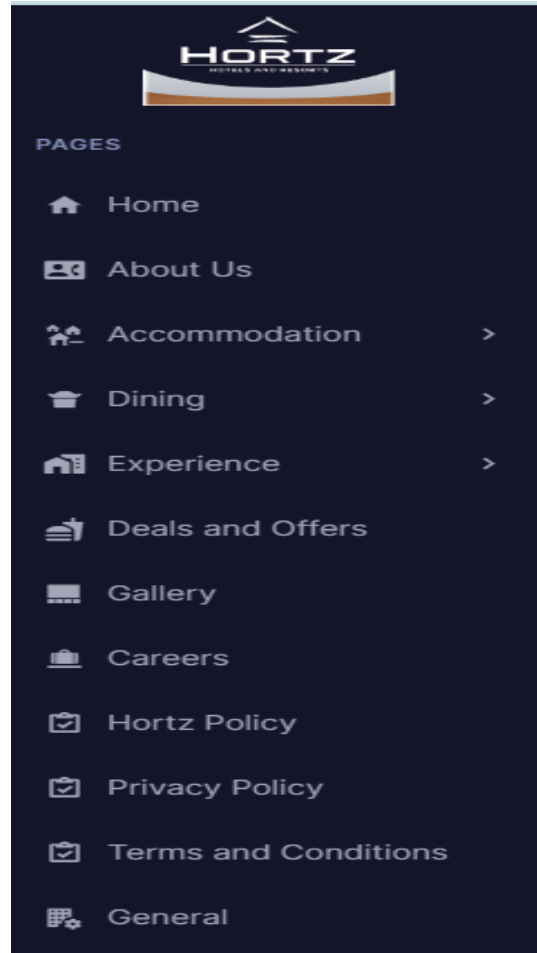


The screenshot shows the login interface for HORTZ Hotels & Resorts. On the left, there is a banner with the HORTZ logo and a quote: "We are committed to providing you with the best experience possible. Get Ready to live for HORTZ Hotels & Resorts." On the right, the login form is titled "Welcome Back !" and includes the instruction "Sign in to continue to Hortzhotel." The form has two input fields: "Username" with the placeholder "Enter username" and "Password" with the placeholder "Enter password" and a toggle icon. Below the password field is a checkbox labeled "Remember me". At the bottom of the form is a green "Sign In" button.

1.2 Navigation

The navigation contains the main menu of the system. Below are the main menu buttons:

1. Home
2. About Us
3. Accommodation
4. Dining
5. Experience
6. Deals and Offers
7. Gallery
8. Careers
9. Hertz Policy
10. Terms and Conditions
11. General



1.3 Home

The home page serves as the landing page of the system. It has 8 sections.

Home Sections

Section 1	Section 1 Content	Hide Section ☐
Section 2		
Section 3		
Section 4		
Section 5		
Section 6		
Section 7		
Section 8		

Heading

Where nature meets japandi simplicity.

Add Image

Description

Luxurious accommodations and expert planning make every occasion unforgettable. Let us handle the details so you can relax and enjoy your special moment. Book with us now and make your moments matter.

Slider Images

Add Image

Submit

Section 1 has a heading, description and can add images.

Section 1 Content

Hide Section

Heading

Heading

Slider Images

Add Image

Description

Description

Submit

Section 2 has a heading, description, button label and button link.

Section 2 Content

Hide Section

Heading

Heading

Description

Description

Button Label

Button Label

Button Link

https://

Submit

Section 3 has a heading, description, button label and button link. The administrator can also add room which requires you to attach an image, room, description, button link and button label. Once done, the administrator can click the Accommodation button to successfully add.

Section 3 Content

Hide Section

Heading

Heading

Accommodation

Add Room

Description

Description

Button Label

Button Label

Button Link

https://

Submit

Section 4 has a heading, description, button label and button link and can attach multiple images.

Section 4 Content Hide Section

Heading

Discover the Perfect Location for Your Next Event with Hortz Hotels & Resorts

Description

Create Unforgettable Moments at Hortz Hotels & Resorts - Discover the Perfect Location for Your Next Event and Leave a Lasting Impression

Button Label

Weddings and Celebrations

Button Link

#!

Image 1

Choose File No file chosen



Image 2

Choose File No file chosen



↑
⚙️

Section 5 has a heading, description and can upload background images.

Section 5 Content Hide Section

Heading

Heading

Description

Description

Background Image

Choose File No file chosen



Image Size: 1440x280

Submit

Section 6 has a heading, description, button label for Menu and its button link, button for Book a table and button link. The administrator can also add primary images and sub images.

Section 6 Content

Hide Section

Heading

Facio Coffee & Cocktails

Description

Find Comfort in Tagaytay City's Coziest Café and Cocktail Bar: Serving Coffee, Cocktails, Mocktails, and Comfort Food All Day, Every Day

Button1 Label

Menu

Button1 Link

#!

Button2 Label

Book a table

Button2 Link

#!

Primary Image

Choose File

No file chosen



Image Size: 480×712

Sub Image 1

Choose File

No file chosen



Image Size: 365×220

Sub Image 2

Choose File

No file chosen



Image Size: 365×220

Sub Image 1

Choose File

No file chosen



Image Size: 365×220

Submit

Section 7 has a heading, description, button label for Menu and its button link, button for Book a table and button link. The administrator can also add background images.

Section 7 Content

Hide Section ☐

Heading

Tipanan Restaurant

Description

Find your all-time favorite traditional Filipino dishes redesigned and served in a fresh new way. Experience original recipes that you can only find exclusively at Tipanan Restaurant.

Button1 Link

#1

Button1 Label

Menu

Button2 Link

#!

Button2 Label

Book a table

Administrator

Choose File No file chosen



Image Size: 1440x925

Submit

Section 8 has a heading, description, button label and button link. The administrator can add images and add reviews. To add review, it requires to input the Name, Position, Website, and the Review then click the button Add Review.

Heading

We're a Pet-Friendly Hotel

Description

At Hortz Hotel, we understand that pets are part of your family and we welcome your furry friends to stay with you in our pet-friendly rooms.

Button Label

Read Pet Policy

Button Link

#1

Reviews

Add Review

Alvin Soriano

Manager

<https://hortzhotel.com>

My stay at Hortz Hotel was nothing short of exceptional. The staff was incredibly friendly and accommodating, and the rooms were both comfortable and beautifully decorated. I especially enjoyed the delicious breakfast spread. It's clear that the Hortz Hotel team goes above and beyond to ensure a memorable experience.

Annalyn

Sales Representative

<https://agoda.com>

Hortz Hotel is a hidden gem in the heart of the city. The location is perfect, within walking distance of all the major attractions. The attention to detail in the hotel's design and the impeccable service make it a top choice for travelers. I'll definitely be returning.

Cipher D

Entrepreneur

<https://trivago.com>

As a business traveler, Hortz Hotel met all my needs. The high-speed Wi-Fi, well-equipped meeting rooms, and the quiet atmosphere provided the perfect environment for productivity. The central location made it easy to access meetings and events in the city.

Image

Choose File

No file chosen



Image Size: 1440x876

Submit

1.4 About Us

The About Us displays all about the Hortz Hotel and Resort, Room Amenities, Facilities, Mission, Vision, and Hortz Policies.

About Sections

Section 1
Section 2
Section 3
Section 4
Section 5
Section 6
Section 7

Section 1 Content

Add Image


Submit

Hide Section

Section 1 enables the administrator to add an image.

Section 1 Content

Add Image

Submit

Hide Section

Section 2 has a heading, description, subheading, sub description and upload an image.

Section 2 Content

Heading

Heading

Description

Description

Sub Heading

Heading

Sub Description

Description

Image

Choose File
No file chosen



Image Size: 620x620

Submit

Hide Section

Section 3 has a listing heading 1, listing description 1, listing 1, listing heading 2, listing description 2 and listing 2. It can also attach multiple images.

Section 3 Content
Hide Section

Listing Heading 1

Heading

Listing Description 1

Description

Listing 1

Listing 1

Image 1

Choose File No file chosen



Image Size: 365x220

Image 3

Choose File No file chosen



Image Size: 365x220

Listing Heading 2

Heading

Listing Description 2

Description

Listing 2

Listing 2

Image 2

Choose File No file chosen



Image Size: 365x220

Image 4

Choose File No file chosen



Image Size: 365x220

Submit

+

Section 4 has a listing heading 1, listing heading 2, listing description 1,listing description 2 and can attach image 1 and 2.

Listing Heading 1

Mission

Listing Description 1

Our Team will create a prosperous, unique, healthy, consistent and exciting accommodation and dining experiences to all our clients in the form of hotel and restaurants, and event catering using the strong concept. We will also educate, inform and change the hotel dining habits of all people who use us, creating happier and more stable communities.

Image 1

Choose File No file chosen



Image Size: 365x220

Listing Heading 2

Vision

Listing Description 2

To create the best branded, Filipino hospitality culture and environment that will recognized in providing great service with care. We also dream big, think big, and act big.

Image 2

Choose File No file chosen



Image Size: 365x220

Submit

Section 5 has an image, heading, description, button label and button link.

Section 5 Content

Hide Section ☐

Image 1

Choose File

No file chosen



Image Size: 365x220

Heading

Heading

Description

Description

Button Label

Button Label

Button Link

https://

Submit

Section 6 has a listing heading 1, listing heading 2, listing description 1, listing description 2 and can attach image 1 and 2.

Section 6 Content

Hide Section ☐

Listing Heading 1

Heading

Listing Heading 2

Heading

Listing Description 1

Description

Listing Description 2

Description

Image 1

Choose File

No file chosen



Image Size: 365x220

Image 2

Choose File

No file chosen



Image Size: 365x220

Submit

Section 7 has an image 1 & 2, heading 1 & 2, description 1 & 2, button label 1, button link 1, button label 2, and button link 2.

Section 7 Content
Hide Section

Image 1

Choose File

No file chosen



Image Size: 365x220

Heading 1

Heading

Description 1

Description

Button Label 1

Button Label

Button Link 1

https://

Button Label 2

Button Label

Button Link 2

https://

Image 2

Choose File

No file chosen



Image Size: 365x220

Heading 2

Heading

Description 2

Description

Button Label 1

Button Label 1

Button Link 1

https://

Button Label 2

Button Label 2

Button Link 2

https://

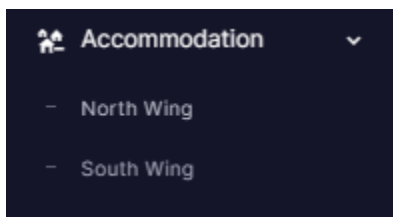
Submit

↑

⚙️

1.5 Accommodation

Accommodation consists of the North Wing and South Wing.



North Wing has two sections.

Section 1 has a heading and an image.

Section 1 Content
Hide Section

Heading

Image

Choose File
No file chosen

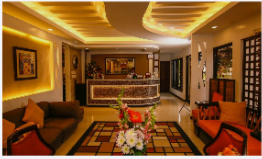


Image Size: 365x220

Submit

Section 2 has multiple images of rooms. The administrator can also add a new room by uploading an image, input the Room and its description.

Section 2 Content
Hide Section

Add Room

Rooms



Classic Standard Room
Queen Sized Bed[Good for 2 Pax]



Classic Deluxe Room
Queen Sized Bed[Good for 2 Pax]



Classic Deluxe Family Room
Queen Sized Bed[Good for 2 Pax]



Classic Nipa Hut Family Room
Queen Sized Bed or King Sized Bed[Good for 19 Pax]



Classic Superior Room
Queen Sized Bed or King Sized Bed[Good for 19 Pax]



Classic Superior Family Room
Queen Sized Bed or King Sized Bed[Good for 19 Pax]



Classic Villa Family Room
Queen Sized Bed or King Sized Bed[Good for 19 Pax]

Section 2 Content
Hide Section

Add Room

Image

Choose File
No file chosen

Room

Description

Submit

South Wing has two sections.

Section 1 has a heading and an image.

Section 1 Content
Hide Section

Heading

South Wing Accommodation

Image

Choose File No file chosen

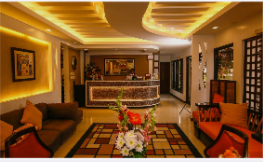


Image Size: 365x220

Submit

Section 2 2 has multiple images of rooms. The administrator can also add a new room by uploading an image, input the Room and its description.

Section 2 Content
Hide Section

Add Room

Rooms

	Classic Standard Room Queen Sized Bed Good for 2 Pax	
	Twin Bedroom Queen Sized Bed Good for 2 Pax	
	2 bed Superior Room Queen Sized Bed Good for 2 Pax	
	4 bed Superior Room Queen Sized Bed Good for 2 Pax	

Section 2 Content
Hide Section

Add Room

Image

Choose File No file chosen

Room

Room

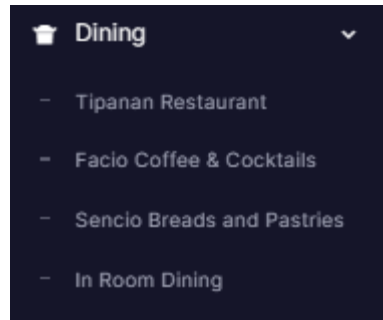
Description

Description

Submit

1.6 Dining

Dining has four sub-menus, the Tipanan Restaurant, Facio Coffee & Cocktails, Sencio Breads and Pastries, and In Room Dining.



Tipanan Restaurant has two sections:

Section 1 has a heading, description, and image.

Section 1 Content Hide Section

Heading

Tipanan Restaurant

Description

Find your all-time favorite traditional Filipino dishes redesigned and served in a fresh new way. Experience original recipes that you can only find exclusively at Tipanan Restaurant.

Image

Choose File No file chosen



Image Size: 1280x480

Submit

Section 2 has the lists of menus and can add menu. To add menu, the administrator will input Menu Category, Menu Category Description, Menus (Title, Price, and Description) and an image.

Section 1 Content

Hide Section

Heading

qwe

Description

qwe

Image

Choose File

No file chosen



Image Size: 1250x480

Submit

Section 2 has the list of menus and can add menu. To add menu, the administrator will input Menu Category, Menu Category Description, Menus (Title, Price, and Description) and an image.

Section 2 Content

Hide Section

Add Menu

Menu Category

Title

Menu Category Description

Description

Menus

Title | Price | Description

Image

Choose File

No file chosen



Image Size: 578x293

Submit

test 2

test 5

Sencio Bread & Pastries has two sections.

Section 1 has a heading, description, and an image.

Section 1 Content

Hide Section

Heading

test 3

Description

test 3

Image

Choose File No file chosen



Image Size: 1280x480

Submit

Section 2 has the list of menus and can add menu. To add menu, the administrator will input Menu Category, Menu Category Description, Menus (Title, Price, and Description) and an image.

Section 2 Content

Hide Section

Add Menu

Menu Category

Title

Menu Category Description

Description

Menus

Title | Price | Description



Image Size: 576x293

Submit

test 3

test

In room has two sections.

Section 1 has a heading, description, and an image.

Section 1 Content

Hide Section

Heading

test 4

Description

test 4|00|test 3

Image

Choose FileNo file chosen



Image Size: 1280×480

Submit

Section 2 has the list of menus and can add menu. To add menu, the administrator will input Menu Category, Menu Category Description, Menus (Title, Price, and Description) and an image.

Section 2 Content

Hide Section

Add Menu

Menu Category

Title

Menu Category Description

Description

Menus

Title | Price | Description

Image

Choose FileNo file chosen



Image Size: 578×293

Submit

sample 1

sample 2



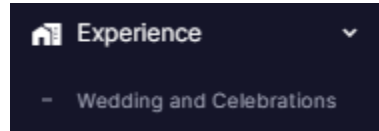
sample 1

sample desc 1

100

1.7 Experience

Experience has one sub-menus, the Wedding and Celebration.



Wedding and Celebration have two sections.

Section 1 has heading, sub-heading, description, sub-description, and an image.

Section 1 Content Hide Section ☐

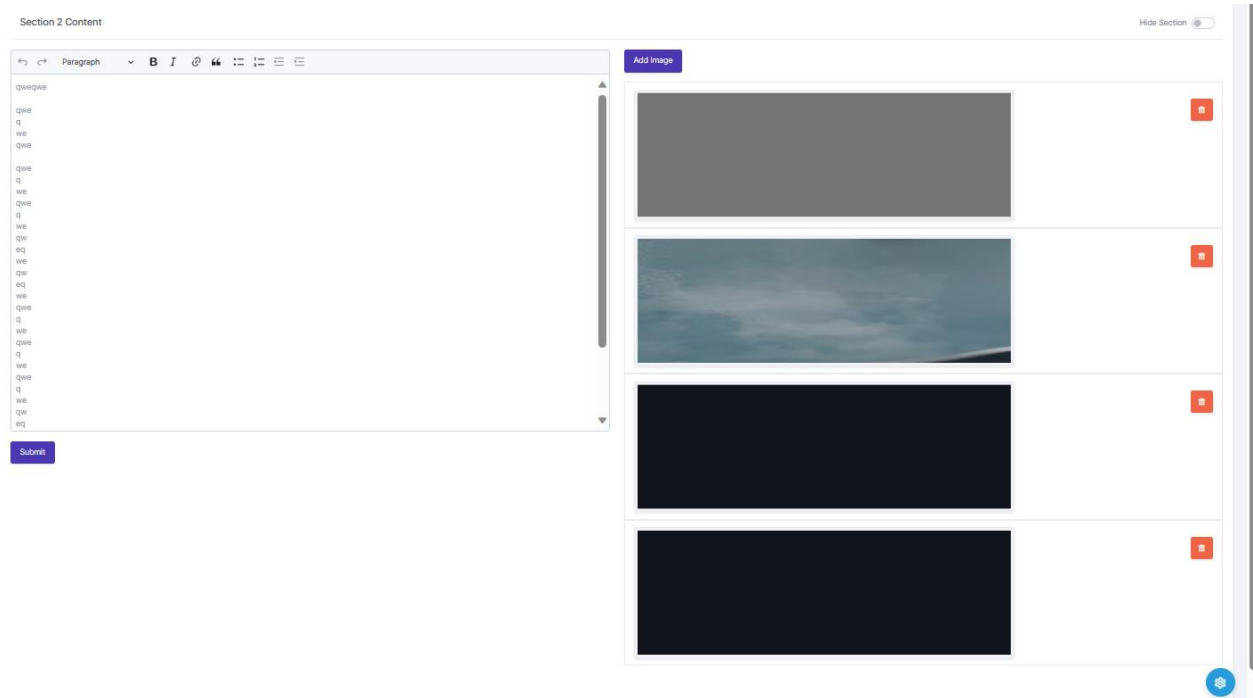
Heading	Sub Heading
Heading	Sub Heading
Description	Sub Description
Description	Description
Image	
Choose File No file chosen	



Image Size: 1280x480

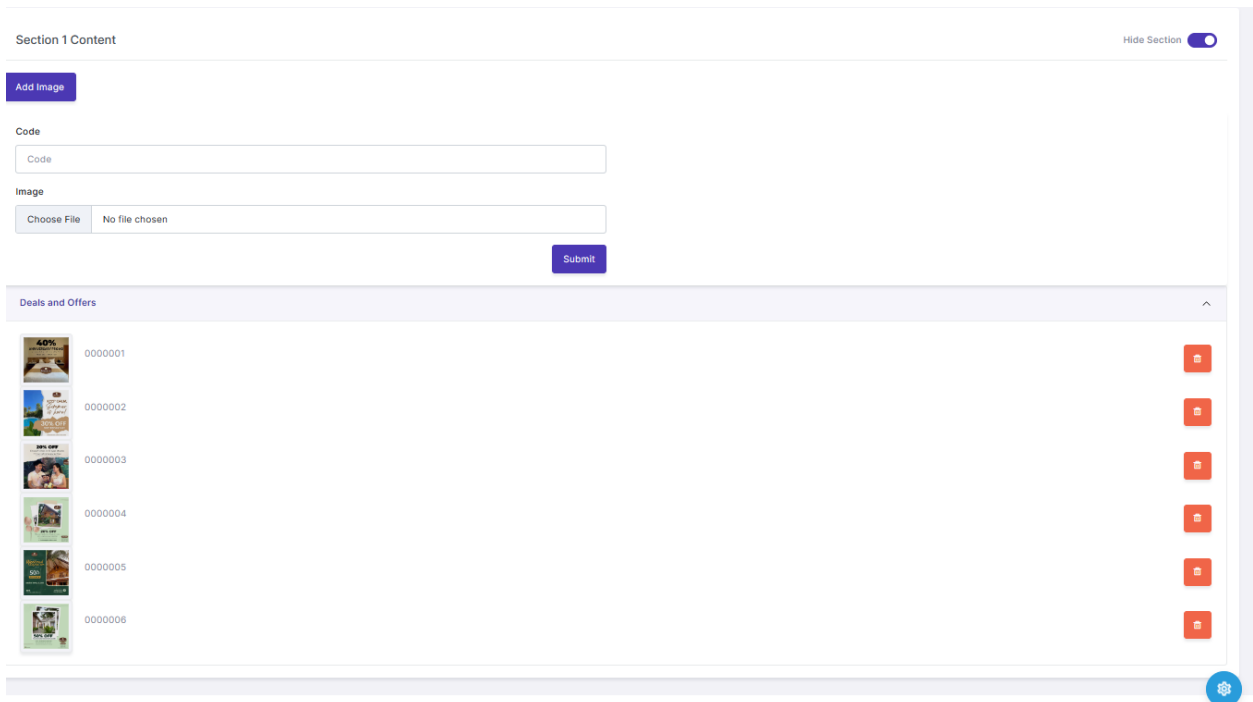


Section 2 can add images and input paragraph.



1.8 Deals and Offers

The Deals and Offer Sections enable the administrator to add code and upload an image.



1.9 Gallery

This section enables the administrator to upload one or multiple images.

Section 1 Content

Hide Section ☐

Add Image



Submit

Section 2 Content

Hide Section ☒

Add Image



1.10 Careers

This section enables the administrator to list all the available positions in the company.

Section 1 has a heading, description, and an image.

Section 1 Content

Hide Section

Heading

Careers

Description

Join our team and discover exciting career opportunities at Hortz Hotel. We offer a supportive and dynamic work environment that values your growth and development.

Image

Choose File

No file chosen



Image Size: 365x220

Submit

Section 2 displays the list of positions available and can add new positions.

Section 2 Content

Hide Section

New Position

Position

Position

Department

Department

Vacancy

Vacancy

Submit

Positions

Front Office Agent

Front Office

2 Opening

Guest Experience Officer

Front Office

1 Opening

Guest Experience Supervisor

Front Office

1 Opening

HR Associate - General Services

Human Resources

1 Opening

Accounting Assistant

Accounting

1 Opening

1.11 Hertz Policy

This section enables the administrator to input the policy of the company.

Hertz Policy Content

Hide Section

Paragraph

At Hertz Hotel, we strive to provide our guests with a comfortable and enjoyable stay. To ensure that everyone has a pleasant experience, we have established hotel the following policies that apply to all guests:

Check-in and Check-out Times

Our check-in time is at 2:00 PM and check-out time is at 12:00 NN. We understand that sometimes, our guests may require an earlier check-in time or a later check-out time. If you need to make such a request, please notify us at least 24 hours before your arrival or departure. Please note that requests for early check-in or late check-out are subject to availability and corresponding charges.
For early check-ins between 6:00 AM and 10:00 AM, a charge of 50% of the room rate will be applied. This charge allows you to check in early and enjoy our hotel amenities and services.
We highly recommend that you contact our friendly staff to confirm your request and avoid any confusion or inconvenience.

Reservation

All reservations must be supported by a booking order and are subject to confirmation by the hotel. To guarantee your reservation, a 50% down payment is required one (1) week before your arrival date. Failure to comply with the advance payment requirement may result in the hotel asking for payment upon check-in as a guarantee.
For group and long-staying bookings, we require at least one (1) week notice before the arrival date. Additionally, reservations for Holy Week and New Year's Eve must be 100% fully paid for confirmation of room bookings.
Please note that paid reservations are non-refundable. We highly recommend that you carefully review your travel plans before making a reservation.

Cancellation Policy

We understand that unexpected changes in travel plans may happen, and we try to accommodate them as much as possible. Cancellations must be made 72 hours before the guest's arrival date. Late cancellations will be charged an equivalent of one (1) room night, and no-show charges will be equivalent to the whole duration of the stay.

Payment

We accept all major credit cards and cash payments. A valid credit card is required at check-in, and a hold will be placed on the card for incidentals. The full balance of your stay, including any incidentals, will be charged to the credit card on file at the time of check-out.

Additional Charges

Please note that the following charges may apply during your stay at Hertz Hotel: Early Check-in Charge: If you wish to check-in before 2:00 PM and between 6:00 AM - 10:00 AM, an early check-in charge of 50% of the room rate will be applied, subject to availability. Late Check-Out Charge: If you wish to check-out later than 12:00 NN, a late check-out charge may apply and is subject to availability. Extra Person/Bed Charge: For an extra person or bed, there will be a charge of Php 1250.00 inclusive of set breakfast. Holy Week and New Year's Eve Reservations Charge: A 100% fully paid reservation is required for confirmation of room bookings during Holy Week and New Year's Eve. No Show Charge: If you fail to check-in on your scheduled arrival date, the hotel will charge the equivalent of the whole duration of your stay. Late Cancellation Charge: For cancellations made less than 72 hours before the scheduled arrival date, a charge equivalent to one (1) room night will be applied. Group and Long-staying Bookings Charge: For group and long-staying bookings, we require one (1) week notice. Smoking Charge: Smoking is not allowed in certain areas of the hotel. If guests are caught smoking in a non-smoking area, a charge of Php 5000.00 will be applied. Damage and Loss Charge: Any damage or loss to the hotel's property caused by the guest during their stay will be charged to the guest's account. We kindly ask that you settle any additional charges upon check-out. Additional Bed Charge: Extra Bed/Person of Php 1250.00 Inclusive of Set Breakfast.

Damage and Liability

We at Hertz Hotel value the safety and security of our guests and their belongings. For this reason, we encourage our guests to use the Safety Deposit Box, which is available free of charge at the Front Desk. This service is ideal for the safekeeping of valuable items such as cash, jewelry, laptops, wallets with important

Submit

1.12 Privacy Policy

This section enables the administrator to input the privacy policy of the company.

Privacy Policy Content

Hide Section

Paragraph

Effective Date: January 1, 2023

Welcome to the Hertz Hotel website (the "Site"). Hertz Hotel ("we," "us," or "our") respects your privacy and is committed to protecting your personal information. This Privacy Policy explains how we collect, use, and disclose information about you when you access or use our Site.

Information We Collect

We may collect certain personal information that can be used to identify you, such as your name, email address, mailing address, and phone number when you provide it to us voluntarily. We may also collect certain non-personal information, such as your browser type, operating system, IP address, and website usage data.

How We Use Your Information

We may use your personal information to respond to your inquiries and provide you with services, such as making a reservation, completing a purchase, or subscribing to our newsletter. We may also use your personal information to communicate with you about special offers, promotions, and other news about Hertz Hotel.
We may use non-personal information to analyze trends, track user activity, and improve our Site.

Information Sharing

We may share your personal information with third-party service providers who perform services on our behalf, such as payment processing, email marketing, and website analytics. We may also share your personal information with other third parties when required by law or when we believe in good faith that such disclosure is necessary to protect our rights, your safety, or the safety of others. We will never sell your personal information to third parties.

Data Security

We take reasonable measures to protect your personal information from unauthorized access, disclosure, alteration, and destruction. However, please be aware that no data transmission over the Internet or electronic storage method is 100% secure, and we cannot guarantee the absolute security of your information.

Your Choices

You have the right to opt-out of receiving promotional emails from us at any time by clicking the "unsubscribe" link in the email. You can also update your personal information by contacting us at info@hertzhotel.com.

Children's Privacy

Our Site is not intended for children under the age of 13, and we do not knowingly collect personal information from children under the age of 13. If we learn that we have collected personal information from a child under the age of 13, we will promptly delete that information.

Changes to Our Privacy Policy

We may update this Privacy Policy from time to time to reflect changes in our privacy practices. We will post a notice on our Site if we make any material changes to this Privacy Policy.

Contact Us

If you have any questions or concerns about our Privacy Policy, please contact us at info@hertzhotel.com.

Submit

1.13 Terms and Conditions

This section enables the administrator to input the terms and conditions of the company.

Terms and Condition Content Hide Section

Paragraph

Welcome to **Hortz Hotel's** website (<https://www.hortzhotel.com/>). By accessing or using our website, you agree to comply with and be bound by the following terms and conditions of use. Please read these terms carefully before using our website.

Intellectual Property
The content on our website, including but not limited to text, graphics, logos, images, and software, is the property of Hortz Hotel and is protected by Philippine and international copyright and trademark laws. You may not use, reproduce, distribute, modify, transmit, or display any part of our website without our prior written consent.

Privacy Policy
Please refer to our Privacy Policy for information on how we collect, use, and protect your personal data.

Reservations
All reservations are subject to availability and confirmation by Hortz Hotel. A booking order must be provided to support any reservation. Payment policies and cancellation policies apply and may vary depending on the type of reservation. Please refer to our website or contact us directly for more information.

Limitation of Liability
Hortz Hotel is not liable for any direct, indirect, incidental, special, or consequential damages that may result from your use or inability to use our website or services, including but not limited to damages for loss of profits, data, or other intangible losses.

Indemnification
You agree to indemnify and hold harmless Hortz Hotel, its affiliates, officers, directors, employees, and agents from and against any claims, damages, liabilities, costs, and expenses, including reasonable attorneys' fees, arising out of or in connection with your use of our website or services.

Governing Law
These terms and conditions shall be governed by and construed in accordance with the laws of the Philippines. Any dispute arising out of or in connection with these terms and conditions shall be subject to the exclusive jurisdiction of the Philippine courts.

Changes to Terms and Conditions
Hortz Hotel reserves the right to modify these terms and conditions at any time without prior notice. Your continued use of our website or services constitutes your acceptance of any changes to these terms and conditions.

Contact Us
If you have any questions or concerns about these terms and conditions, please contact us at info@hortzhotel.com.

Submit

1.14 General

This Hortz section provides the telephone number, mobile number, email address and the company address.

General Sections

Hortz

Subscription

Hortz Content Hide Section

Telephone No

(02) 85194757

Mobile

09190762946 / 09452758401

Email Address

test@gmail.com

Address

Emilio Aguinaldo Hi-way, Kaybagel South, 4120 Tagaytay City, Philippines

Submit

The subscription section consists of a heading and a description.

General Sections

Hortz

Subscription

Subscription Content Hide Section

Heading

Don't miss out on our latest promos.

Description

Don't miss out on our latest promos, be the first to hear about any upcoming sales or events

Submit